

# BOARD OF TRUSTEES REGULAR MEETING

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*WINTON CEMETERY DISTRICT*  
*Wednesday, June 10, 2026 at 3:00pm*  
*Winton Cemetery District Office*  
*7651 West Almond Avenue*  
*Winton, CA 95388*

## BOARD MEMBERS

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee

Cathie Lancaster, Trustee

1. [CALL TO ORDER](#)
2. [APPROVAL OF AGENDA AS POSTED OR AMENDED](#)
3. [PUBLIC COMMENT](#)
4. [CONSENT CALENDAR](#)

NOTICE TO THE PUBLIC: Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If discussion is requested on any item, that item will be removed from the Consent Calendar for separate action.

- a. Regular meeting minutes for May 14, 2026
  - b. Pre-need to At-need transfer
5. [REVIEW AND APPROVE FINANCIALS](#)
    - a. Budget report, operating expenses, monthly bills, and burial report.
  6. [OLD BUSINESS \(DISCUSSION/ACTION\)](#)
    - a. Tree committee report
  7. [NEW BUSINESS \(DISCUSSION/ACTION\)](#)
    - a. Managers' report
    - b. Concreate pile
    - c. Merced County SCO report
    - d. Proposal for Analysis Review of Pre-Need/Endowment Funds by Kevin Brejnack
    - e. Status of vacancies, recruitment, and retention efforts
    - f. COLA and Step schedule
    - g. Fiscal year 2025-2026 budget draft
    - h. Bench chapel
    - i. Decoration and flower policy
    - j. Tablets for the Board
    - k. CJI Security Policy (first reading)
    - l. July's board meeting date
    - m. PCA annual conference July 30-31, 2026, Grass Valley, CA

n. 20<sup>th</sup> annual conference GSRMA October 21-23, 2026 Rolling Hills Casino, Corning, CA

8. CLOSED SESSION:

The Board may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code). These sessions are not open to the public and may not be attended by members of the public. Any action taken in Closed Session will be reported in accordance with Government Code 54957.1.

- a. Public Employee Performance Evaluation; Public Employee Discipline/Dismissal/Release (Gov. Code §§ 54957(b), 54957(b)(1))

9. REPORT OUT OF CLOSED SESSION

10. BOARD COMMENTS

11. ADJOURN MEETING

CERTIFICATION:

I, Christie Watkins Koehn, Board Clerk of the Winton Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery District Office a minimum of 72 hours prior to the meeting.

Christie Watkins K.

Christie Watkins Koehn  
Board Clerk

AMERICANS WITH DISABILITIES ADVISORY

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the Cemetery District in advance of the meeting, and as soon as possible, at (209) 358-3703.