BOARD OF TRUSTEES REGULAR MEETING

WINTON CEMETERY DISTRICT
Tuesday, November 17, 2026 at 3:00pm
Winton Cemetery District Office
7651 West Almond Avenue
Winton, CA 95388

BOARD MEMBERS

Adam Reed, Board President — Scott Phillips, Vice President

Robert Callahan, Secretary — Nicholas Tacheira, Trustee — Cathie Lancaster, Trustee

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA AS POSTED OR AMENDED**
3. **PUBLIC COMMENT**
   The public is invited to make comment for items not on the day's agenda or to comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email. To ensure your comments are read into the record, we encourage the public to please submit by 3:00pm on the Monday prior to the Board meeting to the office manager at officemanager@wintoncemeterydistrict.net. Every effort will be made to read all comments received prior to the Board meeting into the record, but some comments may not be read due to time limitations.
4. **CONSENT CALENDAR**
   NOTICE TO THE PUBLIC: Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If discussion is requested on any item, that item will be removed from the Consent Calendar for separate action.
   a. Regular meeting minutes for October 14, 2026
   b. Pre-need to At-need transfer
   c. Resolution to approve new schedule of charges effective November 17, 2026
   d. Resolution to approve Public Records Act Policy (amended seconded reading)
   e. Transfer from Mario Bustamonte Sr to Dennis Brown Block 30 lot 283
   f. Sell back of lot 1N for Frieda Frandsen
   g. WCD Emergency Action Plan (amended second reading)
5. **REVIEW AND APPROVE FINANCIALS**
   a. Budget report, operating expenses, monthly bills, and burial report.
6. **OLD BUSINESS (DISCUSSION/ACTION)**
   a. Tree committee report
      i. Tree policy
         a. Finalize approved tree list
   b. Surplus items committee
7. **NEW BUSINESS (DISCUSION/ACTION)**
   a. Managers' report
   b. Memorial benches Montes and Rubio

c. Winton Cemetery District servicing contract with Merced County Auditor Controller
d. Temporary worker
e. Lunch schedules
f. On call worker policy (first reading)
g. Graveside service policy (amended first reading)
h. Shop covering

8. **CLOSED SESSION:**

The Board may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code). These sessions are not open to the public and may not be attended by members of the public. Any action taken in Closed Session will be reported in accordance with Government Code 54957.1.

a. Public Employee Performance Evaluation; Public Employee Discipline/Dismissal/Release (Gov. Code §§ 54957(b), 54957(b)(1))

9. **REPORT OUT OF CLOSED SESSION**
10. **BOARD COMMENTS**
11. **ADJOURN MEETING**

CERTIFICATION:

I, Christie Watkins Koehn, Board Clerk of the Winton Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery District Office a minimum of 72 hours prior to the meeting.

Christie Watkins K.

Christie Watkins Koehn
Board Clerk

AMERICANS WITH DISABILITIES ADVISORY

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the Cemetery District in advance of the meeting, and as soon as
possible, at (209) 358-3703.