

6. OLD BUSINESS (DISCUSSION/ACTION)

a. Tree committee report

- i. Tree replanting
- ii. Memorial tree

The tree committee reported that they will be removing trees that will interfere with future burials and that are raising headstones. They said it would be about 4-5 trees. Grounds manager will contact West Side to do the work. The memorial tree for Barabara Heller has been tabled.

b. Flower and decoration policy (resolution to adopt)

The board motioned to approve the resolution to adopt adding the solar lights permanently to the decoration and flower policy. Motioned by Nick, second by Scott, and third by Adam. Opposed by Robert. Motion passes three to one.

c. Tuatara update

Grounds manager reported that he contacted a few golf cart places and none were interested in diagnosing the Tuatara. Grounds manager will continue doing research, this item has been tabled.

B. NEW BUSINESS (DISCUSSION/ACTION)

a. Managers' report

Office manager updated the board that over the weekend a headstone and two other gravesites were vandalized and the family is wondering what can we do to help prevent this from happening in the future. The board has been working on a new security system with new development, they would like for the office manager to let the family know that if they have further questions. Grounds manager also updated that he is working with Garton Tractor on getting a quote for the leak on the ford. The board mentioned for him to also get quotes from other places.

b. Preneed sell back and transfer policy (first reading)

The Board reviewed and approved the first reading of the preneed sell-back and transfer policy. The approved version stipulates that cemetery lots purchased prior to 1984 will be refunded at a rate of \$100, rather than the original purchase price. This adjustment is intended to incentivize the public to proceed with selling back unused lots to the District, ensuring better utilization of available space. Motioned by Robert, second by Scott, all in favor. The Office Manager has been directed to prepare the resolution for formal adoption at the next meeting.

c. Scanning service quote

The motioned to approve option two for scanning the burial certificates. The scanning job may not exceed \$1,500. Motioned by Scott, second by Robert, all in favor.

d. PG&E update

The office manager updated the board that the reason we are still having bills is due to the demand charge and the state mandated non passable charges. It was mentioned the meter that was under Agriculture should be under business instead. The board motioned to switching over from Agriculture to a business account to see a decrease. Motioned by Robert, second by Scott, all in favor.

e. Superintendent

The Board President would like to initiate the recruitment process for the Superintendent position. The existing committee, Nick and Scott, will continue to oversee the review of applications and select their top five candidates. Due to Stephanie Dietz's unavailability to assist with the recruitment process, the Board President will assume responsibility for posting the position and forwarding applications to the committee. A motion to approve the recruitment process, including the allocation of a \$5,000 budget for this purpose, was made by Scott, seconded by Robert, all in favor.

C. CLOSED SESSION:

No closed session.

D. REPORT OUT OF CLOSED SESSION

No closed session.

E. BOARD COMMENTS

Scott mentioned everything looks good on the cemetery grounds, and thanked the office and grounds staff. Robert mentioned wanting to discuss next board meeting about the pinning of the headstones due to the cost. Also, would like for the grounds manager to start gathering quotes for a new well; that way the District can budget it in for next budget year possibly. Also thanked office manager on getting the information about PG&E.

F. ADJOURN MEETING

The board meeting was adjourned at 4:24pm. Motioned by Scott, second by Robert, all in favor.



Adam Reed
Board President