

**BOARD OF TRUSTEES SPECIAL MEETING**

**WINTON CEMETERY DISTRICT**

**Friday, November 22, 2024, at 3:30 pm**

Winton Cemetery District Office

7651 West Almond Avenue

Winton, CA 95388

**BOARD MEMBERS**

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee

Elizabeth Barron, Trustee

**APPROVAL OF AGENDA AS POSTED OR AMENDED**

**SPECIAL SESSION:**

1. CALL TO ORDER
2. PUBLIC COMMENT

The public is invited to make comments only on agenda items, please submit your comment, limited to 250 words or less, via email. To ensure your comments are read into record, we encourage the public to please submit by 3:00pm on the Thursday prior to the Board meeting to the office manager at officemanager@wintoncemeterydistrict.net. Every effort will be made to read all comments received prior to the Board meeting into record, but some comments may not be read due to time limitations.

3. OLD BUSINESS (DISCUSSION/ACTION)

- a. Cypress entrance
  1. Arnardo Construction (release of damage notarized)
- b. Grounds keeper

4. NEW BUSINESS (DISCUSSION/ACTION)

- a. Tablet policy and agreement

5. CLOSED SESSION:

The Board may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code). These sessions are not open to the public and may not be attended by members of the public. Any action taken in Closed Session will be reported in accordance with Government Code 54957.1.

- i. Public Employee Performance Evaluation; Public Employee Discipline/Dismissal/Release (Gov. Code §§ 54957(b), 54957(b)(1))
  1. Grounds Manager Evaluation

6. REPORT OUT OF CLOSED SESSION

7. ADJOURN MEETING

**CERTIFICATION:**

I, Christie Watkins Koehn, Board Clerk of the Winton Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery District Office a minimum of 24 hours prior to the meeting.

Christie Watkins K.

Christie Watkins Koehn  
Board Clerk

**AMERICANS WITH DISABILITIES ADVISORY**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons requesting accommodation should contact the Cemetery District in advance of the meeting, and as soon as possible, at (209) 358-3703.

**COVID 19 ADVISORY**

Pursuant to Assembly Bill (AB) 361, the Cemetery Board may participate via teleconference/electronically. In-person participation by the public will be permitted. In addition, remote public participation and public comment is available in the following way:

Submit a written public comment prior to the meeting: Public comments submitted to [officemanager@wintoncemeterydistrict.net](mailto:officemanager@wintoncemeterydistrict.net) by 1:00 p.m. on the day of the meeting will be distributed to the Cemetery Board, and made part of the official minutes. Email/written comments may not be read out loud during the meeting.