

BOARD OF TRUSTEES SPECIAL MEETING

WINTON CEMETERY DISTRICT

Thursday, May 30, 2024, at 3:00 pm

Winton Cemetery District Office

7651 West Almond Avenue

Winton, CA 95388

BOARD MEMBERS

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee

Elizabeth Barron, Trustee

ACTION MINUTES

Board motioned to approve the agenda as posted. Motioned by Scott, second by Nick, all in favor. Robert not present at this time.

1. CALL TO ORDER

The meeting was called to order at 3:00pm. Adam Reed, Scott Phillips, Nick Tacherira, Elizabeth Barron, were present. Robert Callahan was not present at this time.

2. PUBLIC COMMENT

Public comment was opened with no members of the public present or correspondence received.

3. OLD BUSINESS (DISCUSSION/ACTION)

a. Well project

Board president mentioned he was almost done with the plans. It was also discussed about possibly leaving it as is, or upgrading just the fence and it's covering.

b. Chapel project committee report

At 3:12pm Robert Callahan. The board opened another bid from D's construction and designs in the amount of \$29,356. After we left to the grounds at 3:15 to look at the chapel and well. The board motioned to approve the remodel of the chapel. Grounds manager is able to pick between D's construction and Dwight Wigley's construction. The bid shall go to whomever can start and finish the project the soonest gets the bid. Grounds manager also has 15% (\$4,500) change order if needed. Motioned by Nick, second by Scott, all in favor.

c. FY 2024-25 Budget draft

The board went over the budget draft, and would like to make some adjustments. 22313 for the vaults would need a bigger increaser, 83600 about \$60,000 more for surveying a new section, and adding whatever we didn't use in each code to the new budget.

d. Development of new cemetery blocks

Board president mentioned he would like to start the plans for developing a new section. The surveying will come out of the new budget 2024-25, and once we get the plans, we will plan for it in the fiscal year of 2025-26 budget.

e. PCA Training Day June 10, 2024

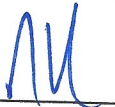
Office manager updated the board that she and the two board members attending have a scholarship of \$200 each.

4. BOARD COMMENTS

Scott: He came out on Memorial Day and that everything looked nice.

5. ADJOURN MEETING

The meeting was adjourned at 4:56pm motioned by Scott, second by Robert, all in favor.



Adam Reed
Board President