

**BOARD OF TRUSTEES SPECIAL MEETING**

**WINTON CEMETERY DISTRICT**

**Wednesday, September 20, 2023, at 4:00pm**

**LOCATION: Winton Cemetery District Office**

**7651 West Almond Avenue**

**Winton, CA 95388**

**BOARD MEMBERS**

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee

Elizabeth Barron, Trustee

**ACTION MINUTES**

1. **CALL TO ORDER**

Board president called meeting to order at 4:01pm. All members of the board were present (Adam Reed, Scott Phillips, Robert Callahan, Nicholas Tacheira, and Elizabeth Barron).

2. **PUBLIC COMMENT**

Public comment was opened with no members of the public present or correspondence received.

3. **CLOSED SESSION**

Board went into closed session at 4:03pm.

4. **REPORT OUT OF CLOSED SESSION**

Board reported out of closed session at 6:07pm. During closed session board did the grounds manager's, Melvin, yearly evaluation. They will reevaluate the grounds manager during January 2024 board meeting.

5. **BOARD COMMENTS**

It was discussed that January's meeting will be on Monday January 8<sup>th</sup>, 2024 at 3:00pm.

6. **ADJOURN MEETING**

Board motioned to adjourn meeting at 6:10pm. Motioned by Nick, second by Scott, all in favor.



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Adam Reed  
Board President